



Margaret Donnellan Todd  
County Librarian

County of Los Angeles Public Library ■ [www.colapublib.org](http://www.colapublib.org)  
7400 East Imperial Hwy., Downey, CA 90242 ■ (562) 940-8400



## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

29 November 12, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **ACCEPT A GRANT AWARD FROM FIRST5 LA FOR THE EXPANSION OF THE FAMILY PLACE LIBRARIES PROGRAM (SUPERVISORIAL DISTRICT 1) (3 VOTES)**

#### **SUBJECT**

The Public Library is recommending that the Board accept a grant award of \$123,500 from First 5 LA to expand the Family Place Libraries program at five County libraries.

#### **IT IS RECOMMENDED THAT THE BOARD:**

1. Accept a grant award from First 5 LA in the amount of \$123,500 to expand the Family Place Libraries program at the Baldwin Park, Hollydale, La Puente, Norwood, and Pico Rivera Libraries.
2. Authorize and delegate authority to the County Librarian to execute any documents and agreements, related to the acceptance and use of the grant funds.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Public Library to expand the Family Place Libraries programs at the Baldwin Park, Hollydale, La Puente, Norwood, and Pico Rivera Libraries.

Family Place Libraries program expands the traditional role of Children's Services by providing information on good health, early learning, parental involvement, and access to supportive community services, all of which are important in young children's growth and development. In 2009, your Board approved approximately \$1 million to expand the Family Place Libraries program over five fiscal years.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the County's Strategic Plan Goals in the areas of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Integrated Service Delivery (Goal 3).

### **FISCAL IMPACT/FINANCING**

The total grant award of \$123,500 will be used to expand the Family Place Libraries program at five County libraries.

The grant funds will be used to purchase the Family Place Libraries program license and support, staff training, books and other library materials, developmental toys, furniture, printing services, and other necessary services and supplies. The Public Library's existing Fiscal Year 2014-15 Operating Budget has the appropriation to cover expenditures for this grant. Acceptance of this grant award does not require matching funds from the County and does not commit the County to provide ongoing services.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County policy requires that grants be submitted to the Board of Supervisors for acceptance. A Grant Management Statement which is required when the grant amount is \$100,000 or more is attached (Attachment A).

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they do not constitute a project according to Section 15378 of CEQA.

### **CONTRACTING PROCESS**

Approval of the recommended actions will allow the Public Library and Internal Services Department to procure the necessary services and supplies for the Family Place Libraries program expansion using Purchase Orders.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This grant award will enable the Public Library to expand the Family Place Libraries programs at the Baldwin Park, Hollydale, La Puente, Norwood and Pico Rivera Libraries, and therefore enhance its services and programs.

### **CONCLUSION**

If there are any questions or there is a need for additional information, please contact Yolanda De Ramus, Chief Deputy, at (562) 940-8412.

The Honorable Board of Supervisors

11/12/2014

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Respectfully submitted,

A handwritten signature in cursive script, reading "Margaret Donnellan Todd". The signature is written in dark ink on a light background.

MARGARET DONNELLAN TODD

County Librarian

MDT:YDR:AC:EM:

mb

Enclosures

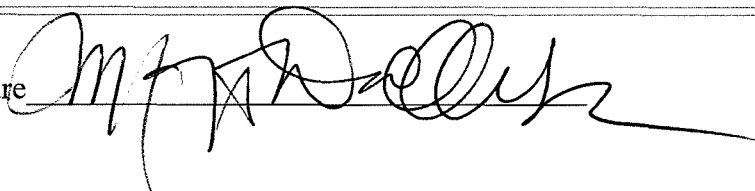
c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Auditor-Controller

# Los Angeles County Chief Executive Office

## Grant Management Statement for Grants \$100,000 or More

<b>Department:</b> Public Library		
<b>Grant Project Title and Description</b>		
The Family Place Libraries grant award of \$123,500 from First 5 LA will expand the Family Place Libraries Program at the Baldwin Park, Hollydale, La Puente, Norwood, and Pico Rivera Libraries. Family Place Libraries is a national program that is intended to transform libraries into community hubs for healthy child and family development, parent and community involvement, and lifelong learning beginning at birth. This grant award will be used to purchase the Family Place Libraries program license and support, staff training, books and other library materials, developmental toys, furniture, printing services, and other necessary services and supplies.		
<b>Funding Agency</b>	<b>Program (Fed. Grant #/State Bill or Code #)</b>	<b>Grant Acceptance Deadline</b>
First 5 LA	Not Applicable	Not Applicable
<b>Total Amount of Grant Funding:</b> up to \$123,500		<b>County Match:</b> -0-
<b>Grant Period:</b> Board Approval Date through June 30, 2015	<b>Begin Date:</b> Board Approval Date	<b>End Date:</b> June 30, 2015
<b>Number of Personnel Hired Under This Grant:</b> -0-	<b>Full Time:</b> N/A	<b>Part Time:</b> N/A
<b><u>Obligations Imposed on the County When the Grant Expires</u></b>		
Will all personnel hired for this program be informed this is a grant-funded program? <b>Not Applicable</b>	Yes___	No___
Will all personnel hired for this program be placed on temporary ("N") items? <b>Not Applicable</b>	Yes___	No___
Is the County obligated to continue this program after the grant expires?	Yes___	No <u>X</u>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes___	No <u>X</u>
b.) Identify other revenue sources (describe below) _____	Yes___	No <u>X</u>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes___	No <u>X</u>
<b>Impact of additional personnel on existing space:</b>		
Not Applicable		
<b>Other requirements not mentioned above:</b> None		

Department Head Signature


Date 10/21/14